



Foxhills Federation
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Headteacher: Mrs Lucy Howe

Deputy Headteacher: Mrs Heather James (Infants)

Mrs Alison Kay (Juniors)

Thursday 14th September 2023

Parents' Consultation Meetings

Dear Parents,

We are pleased to offer face to face parents' consultation meetings on **Wednesday 11th October from 1:30pm to 7:30pm in the school hall**. These appointments will go live for booking on Friday 29th September from 8pm and will close on Friday 6th October at 12pm.

These meetings will be individual consultations and will take place in the school hall with your child's class teacher. The purpose of the consultation is to discuss how your child has settled and review their learning. It is, of course, the chance for you to also ask questions and share anything you consider to be important.

You will need to book your appointment online, through Arbor. You should have received an email from Arbor asking you to click on a link to register to your child's account, you must do this to ensure you can book a parent evening slot. Any problems with this, please contact the school office by emailing us.

Please access the school via the main reception door and make your way to the main hall. You can view your child's work books while you wait to be called by the teacher.

If your appointment is during the school afternoon, you will be able to take your child home after your appointment has finished. Please notify the office when you arrive, so they can arrange for your child to be ready for collection from the school office after your appointment. Your child must be signed out by the office staff before you take them home.

Consultations are on the same day as the Infant school which will enable you to co-ordinate your appointments, so you can collect your children once you have finished.

We look forward to seeing you,

Lucy Howe