



FOXHILLS JUNIOR SCHOOL
Foxhills, Ashurst, Hampshire, SO40 7ED
adminjuniors@foxhillsfederation.co.uk
www.foxhillsjuniorschool.co.uk
(023) 8029 2126
Headteacher: Mrs L Howe

September 2024

Dear Parents,

From Monday 9th September, we would like to trial a new system for morning drop off- children can be taken to the external classroom door where they will be greeted by the class teacher and/or TA.

Why are we making this change?

It is important that every child can be properly greeted by their class teacher and/or their TA and are welcomed into the classroom so they can settle and feel assured. We also recognise that it is essential that you have the chance to directly pass over information or messages to classroom staff (should you need to) and our current systems prevent this, at times.

Children in years three and four

Please accompany your child to the external door of their classroom (the children know how to find these doors. Year three can drop by the gates near mini golf) following our one- way system- enter through the rear gate (near the bike sheds), drop your child at the classroom door, walk the length of the external route and leave by the side gate (near the infant lawn). There will be school staff showing you the route on Monday to familiarise you.

Children in year five

Children- please enter school via the external door in the main playground, before making your way upstairs.

Parents- you are welcome to accompany your child to the external door but we recognise that children may come to school alone, or may wish to walk into school without an adult. We encourage independence in upper school, once you determine your child is ready, so we will leave this decision to you.

Children in year six

Children- please enter school via the external doors to your classrooms.

Parents- you are welcome to accompany your child but we recognise that children may come to school alone, or may wish to walk into school without an adult. We encourage independence in upper school, once you determine your child is ready and, by year six, this is good preparation for secondary school.

End of day

We will dismiss the children in the usual way- bringing all classes to the playground. Please wait by the gates as you have been.

Communication

This arrangement has been developed with the intention of improving communication. We hope that by seeing the teacher or TA every day you will have the chance to share key

messages. If you do have something significant to share, or you anticipate that you will need to talk to the teacher for a while, please can we ask that you request a meeting (email the school office to arrange this) as we want to give you the time you need and we must ensure that teachers are ready to teach at 08:45am each morning.

We will keep these arrangements under review to ensure they work effectively and efficiently. School staff will support you with the new plans on Monday, so everyone knows where to go.

Kind regards,

Lucy Howe

A handwritten signature in black ink, appearing to read 'lucy howe', written in a cursive style.

Headteacher
Foxhills Federation (infant and junior Schools)